



Okanagan College Library
 1000 KLO Road , Kelowna, BC V1 Y 4X8
 Phone: (250) 762 -5445 / Fax: (250) 862-5405

Library Fines/Bill Appeals Form

NAME: _____ LIBRARY BARCODE #: _____

ADDRESS: _____

PHONE: _____ E-MAIL: _____

BILL DATE: _____ BILL AMOUNT: _____

REASON FOR APPEAL: _____

Return this form to the address above or to your campus library Circulation Desk, to be forwarded to the Director of Library Services. Attach a copy of your bill or a printout of your account, which you may obtain from the Circulation Desk.

During the appeal process, you will be able to borrow books but you will not be able to renew materials remotely through the online catalogue. You will have to renew in person or by phone. You will also not be able to place holds on items currently signed out to other individuals.

SIGNATURE: _____ DATE: _____

Library use only:

Disposition: Waived _____ Adjusted _____ Denied _____
 (See attached for reasons for decision)

Signature: _____ Date: _____
 (Director of Library Services)